



Minutes of the regular meeting of the Municipal Council of the Town of Baie-D'Urfé held according to the law at the Town Hall, ordinary place of meetings, located at 20410 chemin Lakeshore, Baie-D'Urfé, Quebec, on Tuesday, September 13, 2016 at 7:30 p.m.

WERE PRESENT:

Mayor: Maria Tutino

Councillors: Charles Colomb
Brian Manning
Peter Fletcher
Lynda Phelps
Janet Ryan

ALSO PRESENT: Christian Bernier, Director of Public Works
Michael-T. Nguyen, Town Clerk

WERE ABSENT: Jacques DesOrmeaux, Director General
Michel Beauchamp, Councillor

A. OPENING OF THE MEETING

The mayor calls the meeting to order and welcomes the public in attendance.

Unless indicated otherwise, the mayor avails herself of her right not to vote. Unanimous votes are therefore unanimous votes expressed by the Councillors.

B. ADOPTION OF THE AGENDA

1. Adoption of the agenda of the regular meeting of the Municipal Council of Tuesday, September 13, 2016.

2016-09-198 It is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to adopt the agenda of the regular meeting of the Municipal Council of Tuesday, September 13, 2016 with the following modifications:

- Modification of item **E.2** to read as follows: Approval of the minutes of the special meeting of the Municipal Council held on Tuesday, August 30, 2016 at **7:30 p.m**
- Modification of item **G.4** to read as follows: Notice of motion – *By-law no. 1043-3 amending By-law no. 1043 concerning delegation, control and budgetary monitoring, in order to clarify the delegation of power to authorize expenditures for **Town employees**.*
- Addition of item **H.1**: Increase of Town subsidies for the treatment against the Emerald Ash Borer.
- Addition of item **H.2**: Redistribution of donation received by Town from TreeCanada and BioForest Technologies to Town residents.
- Modification of item **L.2** to read as follows: Authorization to the Director General to sign a management contract with *Bibliothèque Baie D'Urfé*.
- Modification of item **M.3** to read as follows: Adoption of the bid weighting and evaluation system within the context of tender *TP-2016-14 – Professional Services – Audit of the Town of Baie-D'Urfé's financial statements for the years 2016, 2017 and 2018.*

C. PUBLIC QUESTION PERIOD

The mayor announces the beginning of the question period.

The 9 persons present are invited to submit their questions to the members of Council. The following topics were discussed:

- No questions were submitted.

The question period is declared closed at 7:34 p.m.

D. REPORTS ON TOWN ACTIVITIES

1. Report on activities of SPVM Station 1 for the month of August 2016.

Commandant DeMontigny provides a report on the activities of SPVM Station 1 for the month of August 2016.

2. Mayor's report on Town activities for the month of August 2016.

The mayor provides a report on Town activities for the month of August 2016.

3. Councillors' reports on Town activities for the month of August 2016.

Councillors Brian Manning and Lynda Phelps provide reports on Town activities for the month of August 2016.

4. Director General's report on Town activities for the month of August 2016.

The Public Works Director provides a report on Town activities for the month of August 2016.

5. Report on the activities of the Citizens on Patrol for the month of August 2016.

The report on the activities of the Citizens on Patrol for the month of August 2016 is tabled.

6. Report on the activities of Sauvetage Baie-D'Urfé Rescue for the month of August 2016.

The report on the activities of Sauvetage Baie-D'Urfé Rescue for the month of August 2016 is tabled.

7. Report on the activities of Unit 8 of the Canadian Coast Guard Auxiliary (Quebec) Inc. for the month of August 2016.

The report on the activities of Unit 8 of the Canadian Coast Guard Auxiliary (Quebec) Inc. for the month of August 2016 is tabled.

E. MINUTES

1. Approval of the minutes of the regular meeting of the Municipal Council held on Tuesday, August 9, 2016 at 7:30 p.m.

2016-09-199 It is moved by Councillor Charles Colomb and seconded by Councillor Janet Ryan to adopt the minutes of the regular meeting of the Municipal Council held on Tuesday, August 9, 2016 at 7:30 p.m.

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

2. Approval of the minutes of the special meeting of the Municipal Council held on Tuesday, August 30, 2016 at 7:30 p.m.

2016-09-200 It is moved by Councillor Charles Colomb and seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED to adopt the minutes of the special meeting of the Municipal Council held on Tuesday, August 30, 2016 at 7:30 p.m.

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

3. Approval of the minutes of the special meeting of the Municipal Council held on Thursday, September 1, 2016 at 4:30 pm.

2016-09-201 It is moved by Councillor Charles Colomb and seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED to adopt the minutes of the special meeting of the Municipal Council held on Thursday, September 1, 2016 at 4:30 p.m.

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

F. CORRESPONDENCE

1. Letter from Derek Cowie concerning industrial sector occupants.

Tabled.

2. Letter from Margaret Kastner concerning Town's support of Katheryn Kastner's Tour du Canada.

Tabled.

3. Letter from Ada Colomb concerning Citizens Association's request for a Christmas concert.

Referred to Administration.

4. Letter from Keith Sulany and Gillian Bennett concerning the tennis court petition.

Tabled.

5. Letter from Wayne Belvedere concerning Sauvetage Baie-D'Urfé Rescue Squad's request to hold its annual oyster party on November 4th 2016 at the Public Works building.

Referred to Administration.

G. ADMINISTRATION

1. Notice of motion - By-law no. 1101-1 amending By-law no. 1101 establishing the Code of Ethics and Professional Conduct of the Employees of the Town of Baie-D'Urfé in order to ensure its conformity with section 16.1 the Municipal Ethics and Good Conduct Act.

Councillor Janet Ryan gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1101-1 amending By-law no. 1101 establishing the Code of Ethics and Professional Conduct of the Employees of the Town of Baie-D'Urfé in order to ensure its conformity with section 16.1 of the Municipal Ethics and Good Conduct Act.* The objective of this amendment is to prohibit Town employees from announcing during a political financing activity, the results pertaining to a project, contract or grant, before a final decision is rendered by the competent authority of the Town.

2. Notice of motion - By-law no. 1102-1 amending By-law no. 1102 establishing the Code of Ethics and Good Conduct of Elected Officers of the Town of Baie-D'Urfé in order to ensure its conformity with section 7.1 the Municipal Ethics and Good Conduct Act.

Councillor Janet Ryan gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1102-1 amending By-law no. 1102 establishing the Code of Ethics and Professional Conduct of Elected Officers of the Town of Baie-D'Urfé in order to ensure its conformity with section 7.1 of the Municipal Ethics and Good Conduct Act.* The objective of this amendment is to prohibit the Town's elected officers from announcing during a political financing activity, the results pertaining to a project, contract or grant, before a final decision is rendered by the competent authority of the Town.

3. Town's opposition to Bill 56's (*Lobbying Transparency Act*) application to non-profit organizations.

WHEREAS the Quebec government is in the process of adopting Bill 56 also known as the "*Lobbying Transparency Act*";

WHEREAS Bill 56 will impose a number of restrictions on non-profit organizations and non-profit groups; and

WHEREAS the Town of Baie-D'Urfé believes that Bill 56 will unduly burden non-profit organizations and non-profit groups;

2016-09-202 THEREFORE it is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb:

THAT the Town take position against the restrictions imposed by Bill 56 on non-profit organizations and on non-profit groups; and

TO send a copy of this resolution to all local deputies, other cities on the island of Montreal, the UMQ, the FCM and any other person, organization or group which may have an interest in this resolution.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

4. Notice of motion – *By-law no. 1043-3 amending By-Law no. 1043 concerning delegation, control and budgetary monitoring in order to clarify the delegation of power to authorize expenditures for Town employees.*

Councillor Charles Colomb gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1043-3 amending By-Law no. 1043 concerning delegation, control and budgetary monitoring in order to clarify the delegation of power to authorize expenditures for departmental directors*. The objective of this amendment is to specify which Town employees have the power to authorize expenditures. The amendment will also clarify the monetary limit for this power for each employee.

H. **PARKS, RECREATION AND ENVIRONMENT**

1. Increase of Town subsidies for the treatment against the Emerald Ash Borer.

2016-09-203 It is moved by Councillor Charles Colomb, seconded by Councillor Janet Ryan to subsidize 50% of the cost of the second treatment against the Emerald Ash Borer up to the amount of \$250 per tree, for ash trees that have a diameter of 25 cm and up.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

2. Redistribution of donation received by Town from TreeCanada and BioForest Technologies to Town residents.

WHEREAS the Town has received a donation worth approximately \$7 200 from TreeCanada and from BioForest Technologies for the treatment against the Emerald Ash Borer; and

WHEREAS the Town wishes to redistribute this donation to its residents;

2016-09-204 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan to redistribute the amount of the donation by giving a gift certificate of \$ 50 per tree, redeemable on the second treatment provided that the treatment is done before December 1st 2017, to the Town's residents that have already proceeded with a first Emerald Ash Borer treatment.

The motion is put to a vote and exceptionally the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

I. PUBLIC SECURITY AND TRAFFIC

1. Appointment of three (3) members of Sauvetage Baie-D'Urfé Rescue as of September 13, 2016.

2016-09-205 It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to appoint Dan Friedman, Jia Yu and Daniel Krga as permanent members of Sauvetage Baie-D'Urfé Rescue as of September 13, 2016.

J. PUBLIC WORKS AND TOWN INFRASTRUCTURES

K. TOWN PLANNING

1. Tabling of the minutes of the Planning Advisory Committee meeting held on June 21st, 2016 at 10:30 a.m.

2016-09-206 It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps and UNANIMOUSLY RESOLVED to table the minutes of the Planning Advisory Committee meeting of June 21st, 2016 at 10:30 a.m.

2. Request for approval of Site Planning and Architectural Integration Program for 20715 chemin Lakeshore – extension to the main building.

WHEREAS the Site Planning and Architectural Integration Program By-law no. 1047, to which is subject the property located at 20715 chemin Lakeshore, requires that, prior to the issuance of a certificate of authorization and/or of a subdivision permit and/or a building permit, plans be submitted to council for approval; and

WHEREAS the Town Planning Advisory Committee has recommended the approval of the undermentioned site planning and architectural integration plans at its meeting held on Thursday September 8th 2016;

2016-09-207 THEREFORE, it is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps to approve the plans prepared by Anderson Architects dated July 4th, 2016, as these plans are conforming to the criteria and objectives outlined in the Site Planning and Architectural Integration Program By-law no. 1047.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillors Peter Fletcher and Brian Manning.

MOTION CARRIED.

3. Request for approval of Site Planning and Architectural Integration Program for 6 rue Pointe-Caron – demolition and reconstruction of main building.

**It is moved by Mayor Maria Tutino, seconded by Councillor Brian Manning, and UNANIMOUSLY RESOLVED to postpone the vote on this item until a subsequent meeting.*

L. CITIZEN SERVICES AND COMMUNITY AFFAIRS

1. WHEREAS the Town has implemented an Excellence Support Program to recognize and encourage Baie-D’Urfé residents who excel at the provincial, national and international levels; and

WHEREAS the following individuals have submitted applications for the month of August 2016 which satisfy the criteria set out in the Town’s Excellence Support Policy:

| Applicant | Competition | Amount |
|-------------------|--|--------|
| Olivia Chaumont | Junior & Senior Provincial Championships AA-AAA (swimming) | \$100 |
| Linda Macpherson | Canada 55+ Games (hockey) | \$100 |
| Beverly Beauchamp | Canada 55+ Games (hockey) | \$100 |
| Eric Pelletier | Provincial Championships (swimming) | \$100 |
| Eric Pelletier | 2016 Canadian Age Group National Championships (swimming) | \$100 |

2016-09-208 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to table the list of recipients for the Excellence Support Program for the month of August 2016.

2. Management agreement between the Town of Baie-D’Urfé and the Baie-D’Urfé Boating Club.

2016-09-209 It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb to authorize the Director General to sign for and on behalf of the Town, the management agreement between the Town of Baie-D’Urfé and the Baie-D’Urfé Boating Club.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillors Peter Fletcher and Brian Manning.

MOTION CARRIED.

3. Management agreement between the Town of Baie-D’Urfé and the Baie-D’Urfé Curling Club.

2016-09-210 It is moved by Councillor Charles Colomb, seconded by Councillor Lynda Phelps to authorize the Director General to sign for and on behalf of the Town, the management agreement between the Town of Baie-D’Urfé and the Baie-D’Urfé Curling Club.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillors Peter Fletcher and Brian Manning.

MOTION CARRIED.

4. Management agreement between the Town of Baie-D’Urfé and *Bibliothèque Baie D’Urfé*.

2016-09-211 It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps to authorize the Director General to sign for and on behalf of the Town, the management agreement between the Town of Baie-D’Urfé and the Baie-D’Urfé Arts, Crafts & Library Association.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillors Peter Fletcher and Brian Manning.

MOTION CARRIED.

M. FINANCE

1. Approval of the list of expenses for the month of August 2016.

2016-09-212 It is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED to approve the list of expenses for the month of August 2016 in the amount of \$426 394.48.

2. Financial contribution of \$100 to the Heart and Stroke Foundation in memory of Françoise Lange.

2016-09-213 It is moved by Councillor Lynda Phelps and seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to make a financial contribution to the Heart and Stroke Foundation in the amount of \$100 in memory of Françoise Lange, and to charge this expense as follows:

Source: General Funds
Charge to: 02-110-00-491

A certificate of availability of funds was issued by the Assistant Treasurer.

3. Adoption of the bid weighting and evaluation system within the context of tender TP-2016-14 – Professional Services – Audit of the Town of Baie-D’Urfé’s financial statements for the years 2016, 2017 and 2018.

2016-09-214 It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps and UNANIMOUSLY RESOLVED to adopt the bid weighting and evaluation system, as specified in the call for tenders TP-2016-14.

4. Transfer of funds – Consultant Professional Services.

2016-09-215 It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb to transfer the sum of \$75 000 from the non-affected surplus (account no. 55-992-00-000) to account no. 02-190-00-419 for professional consulting services required by the Town.

A certificate of availability of funds was issued by the Assistant Treasurer.

The motion is put to a vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

5. Resolution repealed - Resolution 2016-08-192.

2016-09-216 It is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED that resolution no. 2016-08-192 be repealed.

6. Transfer of funds – Professional services for the development of the Town’s parks and green spaces master plan.

WHEREAS Town Administration has asked for prices in order to find a firm to develop a Parks and Green spaces master plan for the Town; and

WHEREAS a proposal by the firm Groupe Rousseau Lefebvre has been recommended by the Town’s Director General;

2016-09-217 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan to authorize the transfer of \$23 000 from the non-affected surplus (account no. 55-991-00-000) to account no. 02-610-00-415 to cover the expenses related to this project.

A certificate of availability of funds was issued by the Assistant Treasurer.

The motion is put to a vote:

In favour: Mayor Maria Tutino and Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

N. CLOSING OF MEETING

2016-09-218 At 9:46 pm, it is moved by Councillor Charles Colomb, seconded by Councillor Peter Fletcher and UNANIMOUSLY RESOLVED to close the meeting.

Mayor

Town Clerk