



Minutes of the regular meeting of the Municipal Council of the Town of Baie-D'Urfé held according to the law at the Town Hall, ordinary place of meetings, located at 20410 chemin Lakeshore, Baie-D'Urfé, Quebec, on Tuesday, March 8, 2016 at 7:30 p.m.

WERE PRESENT:

Mayor: Maria Tutino

Councillors: Michel Beauchamp
Charles Colomb
Peter Fletcher
Brian Manning
Lynda Phelps
Janet Ryan

ALSO PRESENT: Jacques DesOrmeaux, Director General
Michael-T. Nguyen, Town Clerk

A. OPENING OF THE MEETING

The mayor calls the meeting to order and welcomes the public in attendance.

Unless indicated otherwise, the mayor avails herself of her right not to vote. Unanimous votes are therefore unanimous votes expressed by the Councillors.

B. ADOPTION OF THE AGENDA

1. Adoption of the agenda of the regular meeting of the Municipal Council of Tuesday, March 8, 2016.

2016-03-038 It is moved by Councillor Michel Beauchamp, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to adopt the agenda of the regular meeting of the Municipal Council of Tuesday, March 8, 2016, with the following modifications:

- Modification of item **G.3** to read: Lease agreement between the Town of Baie-D'Urfé and the CPE Whiteside Taylor.
- Addition of item **G.4** - Lease agreement between the Town of Baie-D'Urfé and the Whiteside Taylor Preschool.
- Addition of item **G.5** - Appointment of Shawn Aloysius as a permanent employee to the position of Municipal Technician - Public Works as of June 3, 2016.
- Removal of item **H.2** - Request for funding for the "*Ma rue, mes arbres TD 2016*" Program

C. PUBLIC QUESTION PERIOD

The mayor announces the beginning of the question period.

The 16 persons present are invited to submit their questions to the members of Council. The following topics were discussed:

- Does the Town have in place any monitoring system as to the quality of the water in the ditches in front of residents' homes?
- Would Town council be interested in having a copy of a report by the *Sauvons L'Anse-à-l'orme* group?
- Can the Town rent the Sports Dome for Baie-D'Urfé children for an afterschool activity which would also include transportation to the Dome?
- Are Baie-D'Urfé residents required to register their wood stoves and fireplaces with the Town?
- Will the Town follow the city of Montreal's lead in the elimination of wood stoves and fireplaces?

- Can the Town organize a welcome committee for the *Grand Défi Pierre-Lavoie 2016* which will be passing through the Town on the morning of June 19, 2016?
- Can the Town organize a Lego activity for children at the library?

The question period is declared closed at 7.50 p.m.

D. REPORTS ON TOWN ACTIVITIES

1. Commander Sébastien DeMontigny's report, SPVM Station 1.

No representative of SPVM Station 1 is present. No report is given.

2. Mayor's report on Town activities for the month of February 2016.

The mayor provides a report on Town activities for the month of February 2016.

3. Councillors' reports on Town activities for the month of February 2016.

No councillor report on Town activities for the month of February 2016 is given.

4. Director General's report on Town activities for the month of February 2016.

The Director General provides a report on Town activities for the month of February 2016.

E. MINUTES

1. Approval of the minutes of the regular meeting of the Municipal Council held on Tuesday, February 9, 2016 at 7:30 p.m.

2016-03-039 It is moved by Councillor Michel Beauchamp and seconded by Councillor Janet Ryan to adopt the minutes of the regular meeting of the Municipal Council held on Tuesday, February 9, 2016 at 7:30 p.m.

The motion is put to a vote:

In favour : Councillors Michel Beauchamp, Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed : Councillor Peter Fletcher.

MOTION CARRIED.

2. Approval of the minutes of the public consultation meeting held on Tuesday, February 9, 2016 for first draft by-law no. 875-112.

2016-03-040 It is moved by Councillor Michel Beauchamp and seconded by Councillor Lynda Phelps to adopt the minutes of the public consultation meeting held on Tuesday, February 9, 2016 at 7:15 p.m.

The motion is put to a vote:

In favour : Councillors Michel Beauchamp, Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed : Councillor Peter Fletcher.

MOTION CARRIED.

3. Approval of the minutes of the public consultation meeting held on Tuesday, February 9, 2016 for first draft by-law no. 875-113.

2016-03-041 It is moved by Councillor Charles Colomb and seconded by Councillor Janet Ryan to adopt the minutes of the public consultation meeting held on Tuesday, February 9, 2016 at 7:00 p.m.

The motion is put to a vote:

In favour : Councillors Michel Beauchamp, Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed : Councillor Peter Fletcher.

MOTION CARRIED.

F. CORRESPONDENCE

1. Letter from Linda Tait, chair of the Baie-D’Urfé Days Committee, requesting the Town’s approval and support for the 2016 Baie-D’Urfé Days festivities.

See item L.2

2. Letter from Alan Mew expressing a complaint regarding the Town’s enforcement of the Nuisance By-law’s provision concerning reflective markers placed on citizens’ lawns beyond the private property line.

Tabled.

3. Letter from Michelle Sauvé, director of CPE Whiteside Taylor, requesting permission to use the Red Barn for the Whiteside Taylor Summer Camp.

Referred to Administration.

4. Letter from Huguette Thomassin thanking the Town for the calendar of town services distributed to Baie-D’Urfé residents and commending the Town for the Walk under the Dome activity.

Tabled.

G. ADMINISTRATION

1. Tabling of the revised statement of pecuniary interests of Mayor Maria Tutino.

2016-03-042 It is moved by Councillor Charles Colomb, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to take note that Mayor Maria Tutino has filed a revised statement of pecuniary interests as of March 8, 2016, in accordance with Section 358 of the *Act Respecting Elections and Referendums in Municipalities*.

2. Contract renewal — Agreement between the Town of Baie-D’Urfé and Mr. Richard White for consulting services for the period of February 1st, 2016 to January 31st, 2017.

2016-03-043 It is moved by Councillor Charles Colomb, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to authorize the Director General, to sign, on behalf of the Town, the agreement between the Town and Mr. Richard White pertaining to consulting services for the period of February 1st, 2016 to January 31st, 2017, in the amount of \$5 200.

3. Lease agreement between the Town of Baie-D’Urfé and the CPE Whiteside Taylor.

2015-03-044 It is moved by Councillor Charles Colomb, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to authorize the Director General, on behalf of the Town, to sign the lease agreement between the Town of Baie-D’Urfé and the CPE Whiteside Taylor.

4. Lease agreement between the Town of Baie-D’Urfé and the Whiteside Taylor Preschool.

2015-03-045 It is moved by Councillor Charles Colomb, seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED to authorize the Director General, on behalf of the Town, to sign the lease agreement between the Town of Baie-D’Urfé and the Whiteside Taylor Preschool.

5. Appointment of Shawn Aloysius as a permanent employee to the position of Municipal Technician - Public Works as of June 3, 2016.

WHEREAS Shawn Aloysius was appointed to the position of Municipal Technician - Public Works pursuant to resolution no. 2014-05-128 for a period of two (2) years beginning June 3, 2014; and

WHEREAS Council has decided to hire Shawn Aloysius as a permanent employee of the Town of Baie-D'Urfé;

2016-03-046 THEREFORE, it is moved by Councillor Charles Colomb, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to appoint Shawn Aloysius as a permanent employee to the position of Municipal Technician - Public Works as of June 3, 2016.

H. PARKS, RECREATION AND ENVIRONMENT

1. Implementation of Baie-D'Urfé's Organic Waste Collection Program.

WHEREAS the Québec Policy on Residual Materials aims to ban decomposable organic materials bound for landfills as of 2020;

WHEREAS the Metropolitan Waste Management Plan (*PMGMR 2006*) sets a target of 60% organic waste recovery by 2015;

WHEREAS the Waste Management Master Plan (*PDGMR 2010-2014*) sets a target of 80% organic waste recovery by 2020;

WHEREAS the Town of Baie-D'Urfé wishes to be proactive in meeting these targets; and

WHEREAS the Environment Committee produced a Waste Action Plan recommending that the Town implement the collection of organic materials;

2016-03-047 THEREFORE, it is moved by Councillor Brian Manning, seconded by Councillor Peter Fletcher:

THAT the Town of Baie-D'Urfé implement the Organic Waste Collection Program as of 2016;

THAT this program serve all residences, institutions and municipal buildings on the territory of the Town;

THAT a communication plan and an educational plan also be implemented in several phases; and

TO authorize the transfer of \$25 000 from the non-affected surplus (account no. 55-991-00-000) to account no. 02-452-30-446 to cover the expenses related to this program.

A certificate of availability of funds was issued by the Treasurer.

The motion is put to a vote:

In favour : Councillors Michel Beauchamp, Peter Fletcher, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed : Councillor Charles Colomb.

MOTION CARRIED.

I. PUBLIC SECURITY AND TRAFFIC

1. Tabling of the report on the activities of the Citizens on Patrol for the month of February 2016.

2016-03-048 It is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED to table the report on the activities of the Citizens on Patrol for the month of February 2016.

2. Tabling of the report on the activities of Sauvetage Baie-D'Urfé Rescue for the month of February 2016.

2016-03-049 It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to table the report on the activities of Sauvetage Baie-D'Urfé Rescue for the month of February 2016.

J. PUBLIC WORKS AND TOWN INFRASTRUCTURES

1. Ratification – Additional work performed by Axim Construction related to the construction of a salt shed at the Public Works building within the context of project TP-2014-09B.

WHEREAS Axim Construction was awarded a contract, in the amount of \$135 670.50 (taxes included), for the construction of a new salt shed within the context of tender TP-2014-09B, by means of resolution n° 2014-11-306; and

WHEREAS additional work, in the amount of \$1 200.80 (taxes included), was required in connection with said contract;

2016-03-050 THEREFORE, it is moved by Councillor Michel Beauchamp, seconded by Councillor Charles Colomb:

TO ratify the authorization for the additional work completed by Axim Construction in the amount of \$1 200.80 (taxes included), within the context of project TP-2014-09B;

TO authorise transfer the sum of \$1 200.80 from the non-affected surplus (account no. 55-991-00-000) to account no. 22-392-00-721; and

TO charge this expense as follows:

Source: Capital Expenditure Fund
Charge to: 22-392-00-721

A certificate of availability of funds was issued by the Treasurer.

The motion is put to a vote:

In favour : Councillors Michel Beauchamp, Charles Colomb, Peter Fletcher, Lynda Phelps and Janet Ryan.

Opposed : Councillor Brian Manning.

MOTION CARRIED.

2. Amendment of Resolution no. 2015-11-256 for the renewal of the contract between the Town and Entreprises Multi PM inc. for the collection and transport of residual waste and for the collection and transport of dead leaves for the period of January 1, 2016 to December 31, 2016, within the context of project TP-2012-25.

WHEREAS Council exercised a one-year renewal option for the contract with Entreprises Multi PM inc. for the collection and transport of residual waste and for the collection and transport of dead leaves within the context of project TP-2012-25, by means of resolution no. 2015-11-256;

WHEREAS an adjustment in prices is required due to the fluctuation of diesel price in the calculation of the price for both these services for the period of January 1, 2016 to December 31, 2016;

2016-03-051 THEREFORE it is moved by Councillor Michel Beauchamp, seconded by Councillor Lynda Phelps and UNANIMOUSLY RESOLVED:

TO amend resolution no. 2015-11-256 to indicate the prices for the one-year renewal option for the period of January 1, 2016 to December 31, 2016 as follows:

- \$153 528.24 for the collection and transport of residual waste
- \$13 031.57 for the collection and transport of dead leaves; and

TO authorise transfer the sum of \$748.22 from the non-affected surplus (account no. 55-991-00-000) to account no. 02-451-10-446.

A certificate of availability of funds was issued by the Treasurer.

K. TOWN PLANNING

1. Tabling of the minutes of the Planning Advisory Committee meeting held on January 26, 2016 at 8:30 a.m.

2016-03-052 It is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to table the minutes of the Planning Advisory Committee meeting held on January 26, 2016 at 8:30 a.m.

L. CITIZEN SERVICES AND COMMUNITY AFFAIRS

1. Financial contribution to the Baie-D’Urfé Citizens’ Association for the horse drawn carriage activity at Winterfest 2016

2016-03-053 It is moved by Councillor Lynda Phelps, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to make a financial contribution in the amount of \$800 to the Baie-D’Urfé Citizens’ Association to cover the cost of the horse drawn carriage activity at Winterfest 2016 and to charge this expense as follows:

Source: General Funds
Charge to: 02-702-00-699

A certificate of availability of funds was issued by the Treasurer.

2. Town authorization and financial contribution to Baie-D’Urfé Citizens’ Association for 2016 Baie-D’Urfé Days festivities

2016-03-054 It is moved by Councillor Lynda Phelps, seconded by Councillor Peter Fletcher and UNANIMOUSLY RESOLVED:

TO authorize the Baie-D’Urfé Citizens’ Association to hold their annual Baie-D’Urfé Days celebrations on the territory of the Town on the weekend of June 17th through 19th, 2016;

TO authorize the Town administration to provide the necessary support for the realization of this event;

TO award a financial contribution to the Baie-D’Urfé Citizens Association in the amount of \$2 575 for the following activities:

Activity	Amount
Caffeine Kick, Fun Run, Garden Tour, Father’s Day Breakfast, Soccer, etc.	\$1 075.00
BBQ	\$500.00
Additional band in the parade to celebrate 10 year anniversary of demerger	\$1 000.00

TO charge this expense as follows:

Source: General Funds
Charge to: 02-702-99-970

A certificate of availability of funds was issued by the Treasurer.

M. FINANCE

1. Approval of the list of expenses for the month of February 2016.

2016-03-055 It is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED to approve the list of expenses for the month of February 2016 in the amount of \$5 980 808.84.

2. Partial payment and refinancing of a Town loan set to expire on March 21, 2016, in the amount of \$1 761 000.

Awarding of the loan by promissory note

2016-03-056 It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps and UNANIMOUSLY RESOLVED:

THAT the Town of Baie-D’Urfé accept the offer made by The Royal Bank of Canada for a loan dated March 15, 2016 in the amount \$ 1 660 000, by promissory note, in virtue of Loan By-laws no. 928-A, 1012, 2006-01-34, 1036 and 1038. This promissory note is issued in the amount of CAN \$ 100 000 for each \$100.00, nominal value of notes, maturing in series of five (5) years as follows:

\$406 400	2.39%	March 15, 2017
\$322 000	2.39%	March 15, 2018
\$330 900	2.39%	March 15, 2019
\$319 900	2.39%	March 15, 2020
\$280 800	2.39%	March 15, 2021

and

THAT the notes, capital and interest be payable by cheque to the order of the registered holder or by pre-authorized bank debit to said registered holder.

Modification of Loan By-laws for the refinancing of promissory notes

WHEREAS, the Town of Baie-D’Urfé intends to borrow a total amount of \$1 660 000 by means of promissory note in accordance with the following Loan By-laws:

Loan By-law no.	Amount
928-A	502 700 \$
1012	280 400 \$
2006-01-34	92 800 \$
2006-01-34	55 700 \$
2006-01-34	48 900 \$
2006-01-34	130 500 \$
2006-01-34	16 300 \$
2006-01-34	49 800 \$
1036	117 600 \$
1036	132 300 \$
1038	233 000 \$

And

WHEREAS it is necessary to modify the loan by-laws under which the notes will be issued;

2016-03-057 THEREFORE, it is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED:

THAT the preamble of this resolution form an integral part of the said by-laws as if expressly embodied therein;

THAT a loan by promissory note in the amount of \$1 660 000 be carried out under Loan By-laws 928-A, 1012, 2006-01-34, 1036 and 1038;

THAT the promissory notes be signed by the Town’s Mayor and the Town’s Treasurer;

THAT the promissory notes be dated March 15, 2016;

THAT the interest on the promissory notes be payable semi-annually;

THAT the principal amount of the promissory notes be reimbursed as follows:

2017	\$406 400
2018	\$322 000
2019	\$330 900
2020	\$319 900
2021	\$280 800 (payable in 2021)
2021	\$0 (to be renewed)

And

THAT to carry this loan, the Town of Baie-D'Urfé establish a shorter term than the term stipulated in the Loan By-laws, that is to say, a term of **five (5) years** (as of March 15, 2016), with regard to the annual amortization of capital projected for the years 2021 and following, and each subsequent loan must be for the balance or part of the balance due on borrowing.

3. Transfer of funds – Demerger celebrations

WHEREAS 2016 is the 10-year anniversary of the Town of Baie-D'Urfé's demerger from the City of Montreal;

WHEREAS the Town intends to organize various activities and projects in celebration of this anniversary; and

WHEREAS a transfer of funds is required to make the funds for these expenses available;

2016-03-058 THEREFORE it is moved by Councillor Lynda Phelps, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to authorize the transfer the sum of \$16 000.00 from the non-affected surplus (account no. 55-991-00-000) to account no. 02-702-00-699.

A certificate of availability of funds was issued by the Treasurer.

N. CLOSING OF MEETING

2016-03-059 At 9.56 p.m., it is moved by Councillor Charles Colomb, seconded by Councillor Peter Fletcher and UNANIMOUSLY RESOLVED to close the meeting.

Mayor

Town Clerk